Message

From: Lobik Stephen [slobik@facil.umass.edu]

Sent: 7/27/2010 4:13:15 PM

To: Hanchett, James (DPH) [James.Hanchett@state.ma.us]; Taugher, Helen (DPH) [Helen.Taugher@state.ma.us]

Subject: DPH Renovation - Pre construction meeting

Jim and Helen,

A contractor has been hired for the renovations to your offices. I will be having a pre construction meeting on August 10th at 11:00 to go over logistics on campus an some other items. You are both invited. It will be held in our conference room A in our offices at Facilities Planning. If you cannot make it I would like to arrange a separate meeting to introduce you to their staff. Please let me know.

Thanks,

Stephen

Stephen Lobik

Capital Project Manager

Facilities & Campus Planning Division

University of Massachusetts

(T) 413-545-6516

(C)

(F) 413-545-3684

slobik@facil.umass.edu